



First National  
*Acceptance Company*

## Broker's Accepted Offer Checklist

**Submitting an accepted offer to First National Acceptance Company is fast and easy.**

### **What do I need to provide to FNAC once my note seller accepts the offer?**

Broker / Seller Agreement: This is a purchase and sale agreement between you, the broker, and your note seller. We can provide you with a template that you may edit.

Copy of the signed note (if not already provided).

Copy of the mortgage, deed of trust, etc...

Copy of mobile home title, if applicable.

Proof of payments for at least the last 6 months in the form of copies of checks/money orders or copies of bank statements/bank deposits.

Proof of the down payment in the form of a copy of the settlement statement or copy of the deposit, if available.

Copy of the previous title policy, if available.

Copy of property insurance declarations page, if available.

Any additional information that the note seller provides about the purchaser(s).

Escrow balance and/or taxes and insurance payment information, if applicable

Legal entity documents, if applicable.